

## National Joint Shelter and NFI Cluster & Site Management Cluster Meeting Minutes

**Date:** 23 December 2025

**Time:** 09:36–11:35 (Khartoum time)

**Format:** Online (Teams)

**Chaired by:** National Cluster Coordinators – Shelter/NFI & Site Management

**Participants:**

---

### Agenda

- Opening Remarks.
  - SOP of Turkish tent donation.
  - The cluster log frame (2026).
  - The updated Site Management Dashboard.
  - AOB
- 

#### 1. Opening Remarks (Mahmoud Awad)

- Acknowledged challenges of 2025 (funding cuts, freezes, uncertainties impacting all humanitarian actors).
- Thanked partners for collaboration, support during multiple emergencies (e.g., ongoing response in Adaba with new IDP arrivals).
- Reviewed agenda: SOP for Turkish tent donation (IOM/Eljaili), 2026 cluster logframe (Claude), updated site management dashboard (Yaseen), AOB.
- Encouraged AOB via text in chat box or unmute and flag the AoBs.
- Announced upcoming cluster name change to "Shelter, Land and Site Coordination (SLSC) cluster" (confirmed; ToRs and global guidance pending).
- Proposed collaborative 2025 year-in-review report (achievements, challenges, funding, success stories/best practices); quick poll to gauge interest (to be followed up; target completion early February 2026).
- Introduced Rahul Kumar DODDI (new Shelter/NFI subnational coordinator for Darfur/Kordofan, based in Nairobi until visa is proceed; prior experience in Syria/Gaza; potential CCM site management support).

#### 2. SOP for Turkish Tent Donation (Eljaili Mohammed, supported by ELARABY Moemen/IOM)

##### Key Points:

- 30,000 new family tents donated by Turkey via IOM pipeline to address urgent shelter gaps amid displacement crisis.
- First batch (10,000 tents) arrived Port Sudan (December 2025); under customs clearance. Second batch expected by Dec 29 (available early Jan 2026 post-clearance).
- Technical specs differ from cluster standards (e.g., area, fabric); outlined mitigations in comparison table/SOP to reduce risks as temporary stopgap.
- SAG approved special SOP development; draft shared online for feedback (incorporated; final version to be circulated soon by Mahmoud/Eljaili).
- Distribution: IOM leads logistics; cluster oversees allocation/coordination. First batch to Darfur (stored at NRC warehouse; partners coordinate distributions e.g., Tawila). Remaining for east Sudan (Kordofan, White Nile, Jazeera); requests via cluster/common pipeline to avoid duplication.

**Comments:**

- ELARABY: Confirmed specs differences but emphasized opportunity with modifications; NRC to store/handle Darfur batch.
- Mahmoud: Critical need (only ~10% shelter requirements met in 2025); tents vital for winter protection, fire prevention in informal settlements.

**Decisions: Proceed with SOP finalization/distribution per plan.**

**Actions:**

- Mahmoud/Eljaili: Circulate final SOP (Completed)
- IOM/Cluster/NRC: Coordinate Darfur distributions; announce east Sudan allocations.
- Partners: Submit tent requests via cluster.

**3. 2026 Cluster Logframe Overview (Claude Muhinda)**

**Shelter/NFI:**

- PIN: 15M (refined post-OCHA discussions; focuses key areas). Target: 1.8M (IDPs, returnees, non-displaced). Financial ask: \$179.3M.
- Activities standardized/aligned globally (e.g., emergency shelter support [tents/repairs], shelter repair); sub-activities detailed. Breakdowns available by state/locality/population/age/gender/disability.

**Site Management:**

- PIN: ~3.9M IDPs. Target: 1.6M. Financial ask: ~\$15M (mostly soft activities).
- Focus on minimum site management standards; activities revised (e.g., sites meeting standards).

**Next Steps:** Dedicated Jan 2026 session for partners on new 5W ActivityInfo template (minor changes: new activities, cash/voucher updates pending OCHA); guidance notes on indicators/activities to be shared. Narrative chapters to be drafted/circulated for SAG/partner endorsement.

**Decisions:** Logframe finalized for HPC (response monitoring starts Jan 2026).

**Actions:**

- Claude: Share presentation/guidance; host Jan session.
- Coordination team: Finalize/share 2026 narrative chapters for input.

**4. Updated Site Management Dashboard (Yaseen Alsafi)**

**Key Features:**

- Sources: Site assessment tool + master list.
- Views: Sites by state/locality/type (maps with population sizes); site management activities (e.g., complaints mechanisms, fire prevention); shelter types (# people/shelter, open air); 3W mapping (actor presence by site/state/org).
- Filters: State/locality/site/org. Link shared in chat.

**Comments:**

- Claude: Data from partner key informant assessments (under development; final version forthcoming).
- Mahmoud/Yaseen: Reflects partner site assessments/monitoring; aids proposal planning. List of sites/states to be shared for partner verification post-meeting.

**Decisions: Release final dashboard/link this week.**

**Actions:**

- Yaseen: Share site lists for verification (post-meeting).
- IM team: Circulate final dashboard via email.

**5. AOB**

- **No items raised in chat or verbally.**
- **General call for feedback on products (e.g., dashboard, logframe).**

**Closing**

- Mahmoud: Thanked participants; wished Merry Christmas/Happy New Year; emphasized ongoing data submissions for evidence-based decisions.
- Meeting adjourned.

### Next Meeting

**Date:** [To be confirmed – TBC (likely last week of January Jan 2026 ).

### End

Participants		
Name	Organization	Email
Claude Muhinda	UNHCR	im.sudan@sheltercluster.org
Ahmed Ali - African Vision - Red Sea (Unverified)	African Vision	
Ashraf Ahmed	Humanappeal Intrnational	ashraf.ahmed@humanappeal.org.uk
Essam Al Washaly (Guest)	NRC	essam.alwashaly@nrc.no
Noureldeen Alzaki (External)	welthungerhilfe	<a href="mailto:Noureldeen.Alzaki@welthungerhilfe.de">Noureldeen.Alzaki@welthungerhilfe.de</a>
Badardeen Adam (External)	WR orgainzation	KerinickPO@wr.org
Eljaili Mohammed (External)	UNHCR	mohammee@unhcr.org
Hawa's Notetaker (Otter.ai) (Unverified)		
Mahmoud Awad (External)	UNHCR	awadm@unhcr.org
Nagi's Notetaker (Otter.ai) (Unverified)		
read.ai meeting notes (Unverified)		
Rahul Kumar DODDI (External)	UNHCR	doddi@unhcr.org
Yaseen Alsafi (External)	UNHCR	alsafi@unhcr.org
Nusiba Ibrahim		
SUD - ERM CoO   Michela MALINVERNI (External)	SI	erm.coo@solidarites-sudan.org
ELARABY Moemen (External)	IOM	melaraby@iom.int
Emilie GERAL (External)	ACTED	emilie.geral@acted.org
Haitham Abdel Rahman (External)	UNHCR	abdelrah@unhcr.org
Adam Adam Mahmoud		
Abuelgasim Adam, Haitham (External)	SCI	haitham.abuelgasim@savethechildren.org
Dimitra Paschalidou (External)		dimitra.paschalidou@nrc.no
William (HDPO) (Unverified)		
Mohamed Arbab		
Walaa Satti SP (Unverified)		

Razana Abdelmonim (Unverified)		
Siddig Abdulrahman		
Emma PRAVISANO VASILICO (External)	ACTED	emma.pravisanovasilico@acted-us.org
Hana Mohamed		
Dr. Ibrahim Hossain - YAO (Unverified)		
Dr.Doaa Abualreesh (Unverified)		
NAJI Al Shafe		nagi.alshafe@gmail.com
Idris, Ahmed (External)	SCI	Ahmed.Idris@savethechildren.org
Mohamed Abdallah - IR Sudan (Unverified)		
Badreldeen Alsadig SRCS PM (Unverified)	SRC	
mohamed ali (Unverified)		