

National Joint Shelter and NFI Cluster & Site Management Cluster Meeting Minutes

Date: 23 December 2025

Time: 09:36–11:35 (Khartoum time)

Format: Online (Teams)

Chaired by: National Cluster Coordinators – Shelter/NFI & Site Management

Participants:

Agenda

- Opening Remarks.
- SOP of Turkish tent donation.
- The cluster log frame (2026).
- The updated Site Management Dashboard.
- AOB

1. Opening Remarks (Mahmoud Awad)

- Acknowledged challenges of 2025 (funding cuts, freezes, uncertainties impacting all humanitarian actors).
- Thanked partners for collaboration, support during multiple emergencies (e.g., ongoing response in Adaba with new IDP arrivals).
- Reviewed agenda: SOP for Turkish tent donation (IOM/Eljaili), 2026 cluster logframe (Claude), updated site management dashboard (Yaseen), AOB.
- Encouraged AOB via text in chat box or unmute and flag the AoBs.
- Announced upcoming cluster name change to ", Shelter, Land and Site Coordination (SLSC) cluster" (confirmed; ToRs and global guidance pending).
- Proposed collaborative 2025 year-in-review report (achievements, challenges, funding, success stories/best practices); quick poll to gauge interest (to be followed up; target completion early February 2026).
- Introduced Rahul Kumar DODDI (new Shelter/NFI subnational coordinator for Darfur/Kordofan, based in Nairobi until visa is proceed; prior experience in Syria/Gaza; potential CCM site management support).

2. SOP for Turkish Tent Donation (Eljaili Mohammed, supported by ELARABY Moemen/IOM)

Key Points:

- 30,000 new family tents donated by Turkey via IOM pipeline to address urgent shelter gaps amid displacement crisis.
- First batch (10,000 tents) arrived Port Sudan (December 2025); under customs clearance. Second batch expected by Dec 29 (available early Jan 2026 post-clearance).
- Technical specs differ from cluster standards (e.g., area, fabric); outlined mitigations in comparison table/SOP to reduce risks as temporary stopgap.
- SAG approved special SOP development; draft shared online for feedback (incorporated; final version to be circulated soon by Mahmoud/Eljaili).
- Distribution: IOM leads logistics; cluster oversees allocation/coordination. First batch to Darfur (stored at NRC warehouse; partners coordinate distributions e.g., Tawila). Remaining for east Sudan (Kordofan, White Nile, Jazeera); requests via cluster/common pipeline to avoid duplication.

Comments:

- ELARABY: Confirmed specs differences but emphasized opportunity with modifications; NRC to store/handle Darfur batch.
- Mahmoud: Critical need (only ~10% shelter requirements met in 2025); tents vital for winter protection, fire prevention in informal settlements.

Decisions: Proceed with SOP finalization/distribution per plan.

Actions:

- Mahmoud/Eljaili: Circulate final SOP (Completed)
- IOM/Cluster/NRC: Coordinate Darfur distributions; announce east Sudan allocations.
- Partners: Submit tent requests via cluster.

3. 2026 Cluster Logframe Overview (Claude Muhinda)

Shelter/NFI:

- PIN: 15M (refined post-OCHA discussions; focuses key areas). Target: 1.8M (IDPs, returnees, non-displaced). Financial ask: \$179.3M.
- Activities standardized/aligned globally (e.g., emergency shelter support [tents/repairs], shelter repair); sub-activities detailed. Breakdowns available by state/locality/population/age/gender/disability.

Site Management:

- PIN: ~3.9M IDPs. Target: 1.6M. Financial ask: ~\$15M (mostly soft activities).
- Focus on minimum site management standards; activities revised (e.g., sites meeting standards).

Next Steps: Dedicated Jan 2026 session for partners on new 5W ActivityInfo template (minor changes: new activities, cash/voucher updates pending OCHA); guidance notes on indicators/activities to be shared. Narrative chapters to be drafted/circulated for SAG/partner endorsement.

Decisions: Logframe finalized for HPC (response monitoring starts Jan 2026).

Actions:

- Claude: Share presentation/guidance; host Jan session.
- Coordination team: Finalize/share 2026 narrative chapters for input.

4. Updated Site Management Dashboard (Yaseen Alsafi)

Key Features:

- Sources: Site assessment tool + master list.
- Views: Sites by state/locality/type (maps with population sizes); site management activities (e.g., complaints mechanisms, fire prevention); shelter types (# people/shelter, open air); 3W mapping (actor presence by site/state/org).
- Filters: State/locality/site/org. Link shared in chat.

Comments:

- Claude: Data from partner key informant assessments (under development; final version forthcoming).
- Mahmoud/Yaseen: Reflects partner site assessments/monitoring; aids proposal planning. List of sites/states to be shared for partner verification post-meeting.

Decisions: Release final dashboard/link this week.

Actions:

- Yaseen: Share site lists for verification (post-meeting).
- IM team: Circulate final dashboard via email.

5. AOB

- **No items raised in chat or verbally.**
- **General call for feedback on products (e.g., dashboard, logframe).**

Closing

- Mahmoud: Thanked participants; wished Merry Christmas/Happy New Year; emphasized ongoing data submissions for evidence-based decisions.
- Meeting adjourned.

Next Meeting

Date: [To be confirmed – TBC (likely last week of January Jan 2026).

End

Participants		
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