# Minutes: CM Standards WG, 24.02.2021

**Attendance:**  Alisa (UNHCR IMO), Kathryn (IOM RRT), Brian (IOM IMO, ARC WG), Agnes (CCCM Protection, IOM), Jorn (Norcap – ARC WG), Hamzia (Sphere Focal Point Syria), Monir (ACTION AID Bangladesh), Jennifer (IOM Global CM Standards WG).

|  |  |  |
| --- | --- | --- |
| **Agenda** | **Discussion** | **Action Point** |
| 1. Feedback on field testing protocol | *Discussion on limitations of kobo form including comments sent by some WG members not in attendance via email. Recommended methodology be tightened to focus on*   * *who should fill the form),* * *what kind of methodology should be used, and* * *how they might decipher what is “good enough” through proxi indicators.*   *WG debated how form could capture what is existing in the field while also inspiring to improve activities as outline in the key actions.*  *WG agreed that support to those who want to pilot it through a brief/debrief.* | **Alisa, Brian, Monir (Kathryn) volunteered to draft checklist and readme document for providing support to agencies who want to use the standards (handbook).**  **Jenn will discuss with Tom who couldn’t make it new field testing protocol and revise survey to share with WG related to the piloting which I more generic.** |
| 1. Objectives for Global Cluster presentation to other clusters | *GCCG is chaired by OCHA, attended by all cluster coordinators. Presentation should be short 10 minutes max, made by Dher/Wan. Objectives are to share information on the process, present the standards (5 domains), highlight disability checklist, ask for areas of collaboration, answer questions.* | **Chairs will draft presentation to share directly to CC.** |
| 1. Dissemination Strategy | *Updated that RVT contract is somewhat delayed so publication platform will not be ready until June. This aligns with HSP application process. More work will be done on dissemination once publication is closer.*  *Important dates to keep in mind are April 19-3 when we will be able to see the platform and make revisions.*  *Jennifer recalled pending discussion point on logo and ownership from previous meeting in November.*  *Hamiza asked that dissemination strategy also include displaced populations and offered support for Syria, Lebanon, Gaza. This will be followed up in subsequent meetings.* | **Pending discussion on logo and “ownership “of the publication. TBD next meeting.** |
| 1. AOB | *Checklist on disabilities has been updated and is now included in link available online.*  *FAQ drafted for CCCM Tuesday to be finalized, please send comments.*  *Nigeria is paused with their field testing. Mozambique has expressed interest.* | **All: send comments by 31.3.21 to Tom/Jenn** |

**#**