***DRAFT* Meeting Minutes**

**Strategic Advisory Group**

Global Camp Coordination and Camp Management Cluster

6 February (13h30 – 17h00) and 7 February (8h45 – 13h00) 2020, Geneva

**SAG Attendance:** Giovanna Federici (NRC), Andre Krummacher (ACTED), Christian Gad (DRC), Niklas Agerup (DRC), Dher Hayo (UNHCR)  
**Global CCCM Cluster Coordinators:** Daniela Raiman (UNHCR), Wan Sophonpanich (IOM)

**Support Team:** Jennifer Kvernmo (IOM), Alistair Bremnath (UNHCR), Jo Langkamp (UNHCR), Cynthia Birikundavyi (UNHCR), Brian McDonald (IOM), Alisa Ananbeh (UNHCR)

**Action Points**

**Inter-Agency Updates:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Action Points | FP | timeline |
| 1. | Share Cluster Mapping document (from OCHA) | Daniela | Once received |
| 2. | Share GCCG’s Terminology and Definition documents being developed | Daniela | April |

**Global Cluster initiatives updates and plans:**

|  |  |  |  |
| --- | --- | --- | --- |
| 3. | Case Studies: discuss with working groups around planned collections, sharing templates, and finalizing topics for Call for Contribution | Wan/Daniela | Next week |
| 4. | Cluster Membership Form: to revise as per discussion, share back to the SAG, and post. | Wan/Daniela  Brian to post | Next week |

**Field Support – priority countries:**

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| --- | --- | --- | --- |
|  | Action Points | FP | Timeline |
| 5. | Updates on changes in country-level cluster capacities to be shared as part of monthly SAG call, including intended or pending requests to SBP |  | On-going |
| 6. | Share of missions’ report to SAG |  | On-going |
| 7. | Develop analysis of Cluters/sectors trend, including tracking of performance monitoring and evaluation report | Brian/Alisa |  |
| 8. | Plan for joint mission to support country-level cluster – to be put on SAG agenda at future date |  |  |
| 9. | Shelter Cluster’s assessment of merged Shelter-CCCM clusters – to follow up on process/progress | Wan | Next SAG meeting |
| 10. | Site Planning: Scope of work and division of labour between Shelter and CCCM |  | pending |

**Working Groups:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Action Points | FP | Timeline |
| 11 | Pending request from WGs to SAG: |  |  |
|  | Capacity Development WG: for acknowledgement and support of work plan | SAG |  |
|  | CM Standards WG:   * require support on resource mobilization, * consider providing in-kind contribution or human resources | SAG  Wan to follow up with ECHO |  |
|  | Environmental and Sustainability (aka the ARK)   * UNHCR to consider co-chair and will communicate a focal point from Energy colleagues   Plan for brainstorming session at the Global Meeting to define this initiative | Daniela |  |

**Annual Global Meeting Planning:**

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| --- | --- | --- | --- |
|  | Action Points | FP | Timeline |
| 12. | Draft Workplan | Wan | Next week |
| 13. | Facilitators: recommendations to be shared | SAG |  |
| 14. | Participants Engagement   * Permanent missions (Daniela) * Donors (Daniela) * AU (Wan) * Government and local authorities (Wan/Daniela) * DRC actors, Mine Action (Cynthia) |  |  |
| 15. | Planning:   * Coordination Day (Wan/Daniela)   + HRP and JIAF (Brian/Alisa)   + IM (Brian/Alisa) * Working Group Day (Jenn/Gio) * Global Meeting (Wan)   + SAG Updates (Chris/Niklas)   + Trends (Brian/Alisa)   + Strategy consultation (Andre) * Practitioners’ Day (Wan) * Social Event (Cynthia/Jo) |  |  |

**SAG ToR**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Action Points | FP | Timeline |
| 16. | Revision of TOR as per discussion and share back to the SAG | Wan/Daniela |  |
| 17. | Current chair (Giovanna) will remain in position until June |  |  |

**Next SAG meetings**

* 1st week of March call –Support Team to send out Doodle
* Face to Face meeting schedule towards end of Summer/Fall

**Meeting Notes:**

1. **Inter-agency updates** (OCHA, GCCG)

* Global Cluster Coordination Group Retreat
  + - Wan and Daniela attended the GCCG Retreat on 16-17 January. Daniela facilitated two sessions.
    - Focused on workplan of GCCG in 2020
    - Daniela will share the draft report when available, which should include priority areas of work of the GCCG in 2020.
    - Localization was high on the agenda in the past years but then dropped off during 2020 prioritization.
    - ABA was brought up as something to look in to in terms of definition and what can be done collectively. This will be a priority activity for GCCG in 2020.
* Coordination structures at country level – document to be shared by Daniela – 283 clusters/sectors/WG’s in 27 operations were mapped. Mainly looking at staffing capacity and coordination of clusters. Terminology and definition document was proposed to harmonise data collection between sectors and between agencies as previous efforts were difficult due to terminologies not aligning – this is also to be shared by April.
* Mapping of inter-agency groups – JIAG/JIAF etc. – OCHA provided a document on how they perceive the global level entities and how they interact between each other.
* OCHA produced an overview of country operations in which the GCCG and other entities have been involved – e.g. P2P missions, EDG engagement, Early Warning Action Mechanism etc.
* Alisa and Brian attended JIAG workshop and are drafting document on 2019 HNO indicators etc. – to be shared. OCHA planning to use JIAF snapshot as of April 2020 to be used for this year’s HNO – CCCM feedback being provided.

1. **Global Cluster initiatives updates and plans**

* **Case studies**
  + A new call for case studies is to be sent out.
  + SAG to discuss specific themes with a goal of drawing out the operational side of case studies:
    - CFM
    - Localisation – written by local actors (government, NGOs).
    - Sustainability
    - Working with Armed groups/military
    - Participation.
    - AAP
    - Donor related initiatives
    - Capacity Building as part of preparedness & response – unique to CCCM Cluster.
    - OCHA/CCCM – how it works in different locations.
    - Transition – cluster deactivation, Mozambique – what happens when
  + 3 or 4 themes.
  + Dher suggested that it could be good to have themes that take the interest of donors – integration, reform discussions etc.
    - This would be a different target group – important to define this.
      * Showcasing the sector, exampling cluster initiatives etc.
      * Highlighting topics that the Cluster wants to show we are working on or have an input on – e.g. AAP, ABA etc. Spell out the obvious in terms of how and why the cluster works on this.
  + Need to be specific on what we want for each theme – not just general.
  + Tagging of particular work that has happened in the past in order to highlight to new CCCM people to link up and understand why and how the cluster is working.
  + The case study template has been reviewed – to be shared with the WG’s for feedback on the case studies that they are looking for. A general call for case studies will then go out.
  + Annika Grafweg is focal point from IOM side.
* **Webinars**
  + Launch ‘CCCM Cluster Conversations’ – bi-monthly calls that highlight specific themes or what is being done in specific countries – targeted at coordinators.
  + Potential to bring in experts to engage people in the cluster beyond just attending the Annual CCCM Meeting.
  + Last Thursday of month - bi-monthly.
  + Can include updates from the Working Groups.
* **Global Cluster Membership** (endorsement)
  + Brian and Dher worked on the draft Membership document.
  + SAG has full control over who gains membership and what category they are assigned.
  + Difficult for national organizations to be full members as the rule is for agencies to be present in more than one country. If the agency only has experience from one type of response then they would not have a broad contribution to global discussions.
    - Possible to include a \* if the agency is contributing to the Global workplan.

* + Other cluster’s membership criteria was reviewed to produce this document.
  + Important to categorise membership as it affects how much input an entity can have in driving the Cluster’s policies – e.g. a private entity should perhaps not have full input.
  + Academic entities are more suited to be Associate Members and are different to NGO’s with operations in the field.
  + Criteria should not be limiting as we are not currently flush for members.
    - Need to think about the purpose – full members to be able to contribute at the global level; criteria 5 cancels out the requirement for 2 countries. Remove operations in 2 countries criteria – trial period to be reviewed after 2 years.
  + Need to fully define what it means to be a full member – responsibilities and what expectations members can have in terms of what the global cluster can provide.
  + Cluster leads make executive decision on membership with advice from SAG.
  + Government agencies – currently not mentioned; needs addressing. It would be appropriate to put them as associate members. Would be sensitive in terms of countries where the government entity is playing a major role in actual CCCM operational delivery.
  + “CCCM Related Operations” should be changed to “CCCM Operations”
  + UN Organisations – their involvement would be a success point in terms of gaining engagement in the cluster.
  + After Wan and Daniela approval - Brian to share final document by the end of February.

1. **Field support - priority countries**

(2019 support & outcomes, 2020 plans and resources)

* Clusters, Sectors and WG’s were mapped out.
* Niger – activated WG but coordinator vacated in 2017 and nothing new since.
* DRC – there is advocacy for it to become a national cluster
* Ethiopia is WG under Protection Cluster – needs a push to become its own entity.
* Burkina Faso – CCCM WG activation awaiting Ministry approval. Cynthia’s mission explained why CCCM is needed. UNHCR CCCM Coordinator is now in country.
* Burundi – WG under Shelter but not very active.
* Afghanistan – regional taskforce but no national structure – sitting under Shelter cluster – IOM leading but no coordinator.

2020 priorities and resources

* + IOM and UNHCR collaborating on some countries such as Iraq and Nigeria.
  + UNHCR mission plans in next 3 to 4 months:
    - CAR – no Global mission since 2014 – need to stock take current situation and new cluster coordinator is joining soon.
    - DRC – capacity building request received.
    - Ethiopia – capacity building missions took place in 2019 but need to stock-take on coordination side. Stand-by Partnership request sent for coordinator role.
    - Iraq – current discussions on transition of Cluster – currently remote support is being provided but may require a mission. UNHCR coordinator joining in March.
    - Support missions to other operations may come up if coordinator or IMO positions vacate.
  + IOM support plans – missions to be decided
    - Somalia – coordinator soon to vacate.
    - DRC – structure is making it difficult to put resources in.
    - Ethiopia – structure is making it difficult to put resources in.
    - Nigeria
    - Indonesia
    - South Sudan
    - Iraq
    - Preparedness countries that may not have current ongoing responses – Niger, Philippines, Nepal, Azerbaijan etc.
  + SAG members input:
    - Cluster needs a rolling plan for priorities.
    - What countries were chosen, why and feedback from mission.
    - Opportunity for partner engagement on mission.
    - When capacity gaps come up – lead agencies should share with SAG members. SAG can liaise internally if they know what and why a country is priority.
      * SBP requests are more likely to receive a positive response if SAG members are made aware and can advocate internally.
    - Should formalize the sharing of gaps, priorities and mission reports from Lead Agencies.
    - Summarise cluster engagement and trends – feed into Cluster strategy.
    - Analyse how much the negative connotation of formal camps impacts the Cluster activation and what we can do to address this.
    - Shelter Cluster assessment of merged clusters
      * We should engage in this review process as it is important that our input is considered and can inform on future decisions.
      * Shelter have already stated that merged-clusters are not good practice (in their global Strategy)
      * Yemen de-merge has been a positive move for the CCCM Cluster in country.
      * HPC merging of figures is very problematic.
      * IOM and UNHCR experiences of joint clusters could well be different.
      * Need to communicate externally to decision makers why merged clusters are not a viable option; as currently it is seen as cost saving and a working option other countries.
      * Need to analyse what the differences and implications of WG’s under Protection and Shelter. There are no merged with Protection Cluster.
    - How do we monitor the performance of Clusters?
      * A commitment to have 1-2 joint missions per year – can relate to performance monitoring but more an operational review; SAG members with operations in that country could justify a mission.
      * Cluster performance monitoring is different to response monitoring – how well does the response addresses the needs.
      * Performance monitoring is not currently feeding back to the Global level. It would be important to have this information in inform Global level strategy.
    - Discussion on Site Planning sitting under CCCM for IOM and DRC – need to clearly define what it means for CCCM – strong pushback from Shelter Cluster.
    - Countries to consider:
      * **Sudan** – currently in a precarious state. Need to support CCCM processes and transitions into camps. Previously had huge camps in urban settings. UNHCR have reached out to their Operation; awaiting response on support needs – CCCM was previously run by OCHA but should have been handed over to UNHCR – then in 2014 IOM/OCHA structure was coordinating managing camps.
      * **Sahel Region** – Burkina, Niger and Mali – early warning info. Benin, Togo, Ghana also at risk.
        + **Mali**  - HC has stated that there might be some needs. UNHCR is aware that there are camps that lack response. UNHCR met with Dep. Minister – would welcome CCCM Cluster mission (to be discussed in HCT).
      * **Niger** – need to analyse CCCM capacity in country – UNHCR had WG Coordinator until 2017 for Difar. UNHCR can raise this to the attention of the UNHCR Regional Bureau.
      * **Ethiopia –** UNHCR put in stand-by-partnership request to fill Coordinator role – IOM also looking for NGO co-chair support.

1. **Global Cluster Working groups**

* SAG members can follow WGs on Cluster website – only need for brief WG updates for SAG meetings.
* SAG needs to promptly discuss and provide feedback to WGs when requested. Requests need to be clear and presented at SAG meetings.
* ***Current***

(ABA, CB, Participation, CM Standards)

* + Participation
    - Giovanna (NRC) is Chair
    - WG ToR & Workplan was sent to SAG.
    - First webinar delivered in November – ‘Women’s Role in Participation’ research project was presented by NRC.
    - Planned webinars between now and June and one day at the Annual Meeting.
  + Capacity Building
    - Intertwines with other themes/WG’s in terms of needs to produce CB materials.
    - Elena (Acted) is Chair
    - Meeting once a month – small presentation.
    - Practitioners workplan has been produced.
    - Global training materials are being translate – French and Spanish.
    - Mapping of trainings globally.
    - WG has shared ‘asks’ of the SAG and CC’s – decisions need to be made.
  + CM Standards
    - Met this week.
    - Concept Note developed but has stalled – need push from SAG and CC’s.
    - Plan B if not receiving funding – translation to critical languages (Somalia and French), use national clusters for dissemination, develop tip sheets to develop locally.
    - Aninia (Sphere) – has joined the group and will send out to each of the Humanitarian Standards Partners; they will then cross reference with their respective standards.
    - Plan to pilot in different typologies – Somalia Mobile Response, Gaziantep planned sites and reception centres (separate funding not funded yet).
    - Question: group members are on consultancies and agencies might want to ensure that they have staff representation.
    - Standards are set as minimum not aspirational.
    - WG recommendation for the Standards document to be used and piloted as is.
    - SAG members to check if there is a possibility of funding.
    - Lead agencies possibility to assign 4-5 weeks dedicated capacity – IOM have limited funding, UNHCR have reached out to Protection and awaiting answer but structural change sin UNHCR is a delaying factor.
    - MASC and IASO previously presented on standards – potential to reach out to link to European agencies.
    - IOM to follow up with ECHO.
  + ABA
    - Webinars – presentation from the field and key question discussion – open to everyone
    - Working sessions for group members.
    - Tool sharing on website.
    - ABA position paper
      * 3 step consultation process
        + Retreat session provided feedback on what should be included in the position paper.
        + Daniela and Wan revised what was put together by WG
        + Working Group then addressed the inputs.
      * Document has been shared with SAG.
      * Feedback from SAG:
        + Focus on the rationale – why, added value of this approach.
        + Need to clean up the language – in terms of consistency of terminology.
        + Need to be careful in using the term ABA – properly define – coordination vs implementation – which one are we focusing on?
        + Should focus on activities and operations of CCCM in the ABA context.
        + Section 3 – should focus on operationalizing CCCM in ABA. How does this translate into ‘out of camp’. The how it is done then how it is coordinated. Coordination in an area not of an area.
        + Structure it around CCCM – in CCCM, ABA is strategic for HDN because…etc.
        + This is what CCCM looks like within ABA – e.g. mobile approaches.
        + The ‘Why’ draws the reader in and shows why it is important for CCCM to be communicating this.
        + How are CM activities in an environment where there are no formal camps? – the area is secondary – you treat the area as a camp.
        + Section 4 -Key points and key arguments on why CCCM approach makes exit strategy much easier. The way CCCM involves government makes transition easier to handover to the authorities.
        + Need to link to existing of examples of CCCM – such as Mobile Paper.
        + Aim is to present the Position Paper at the Annual Meeting.
* ***Planned/in making***
  + Environmental and Sustainability (ARK)
    - Early stage of drafting of the Initiative Proposal document.
    - Currently lacks a clear focus – what were the recommendations that came out of the Retreat session that called for the formation of this WG.
    - Could have a session at the Annual Meeting focusing on how our operational responses can improve on environmental impact etc.
    - UNHCR can co-chair and will communicate a focal point from Energy colleagues.
    - Brainstorming session needed to define this initiative.
    - Intersects with CM Standards in some aspects.

1. **Planning for Annual retreat**

* Workplan - Wan
* SAG to send Facilitator recommendations
  + Tim Foster suggested
* 5 day event would require different modalities, facilitators etc. to prevent fatigue.
  + Coordinators
  + 1 day WG
  + 2 days Global Meeting
  + 1 Practitioners Day
* Site Visit – technical upscaling
* Keynote speaker?
* Buddy system
* Social event as ice breaker – Jo & Cynthia
* Donor and authority engagement
  + Need to plan something now
  + Permanent mission & AU
  + Donor engagement - Daniela
* Government & Camp Authority Engagement – Wan and Daniela
* Coordinators Day -
  + Unit based costing
  + IM – Alisa & Brian
    - Training
    - JIAG/JIAF
    - HPC
  + HRP Objectives – Brian & Alisa
  + CCPM Performance Monitoring
* WG Day – Gio and Jen
  + Taking stock
  + Plan around face to face sessions
  + Common themes
  + Tie it back to last year’s Meeting and objectives set.
* Global Meeting Day 1 - Wan
  + Session needed for ABA Position Paper – to broader Plenary
  + Updates from WG’s to broader audience - Plenary, synergies, cross-cutting, tie back to last year’s meeting objectives.
  + Information sharing, trends, what’s happening globally
  + Global Cluster membership – SAG Update – SAG nominations – Chris & Nikolas
  + Trends – Brian & Alisa
    - Presence
    - Cluster – performance monitoring
    - Operations
      * Linkage / connectivity
  + Breakout Thematic into strategy contributions
    - ARK, Environment
      * Rwanda Government, civil society – they are working on environmental policies such as banning plastic bags.
    - Military Engagement
      * Rwanda Armed Forces
      * DRC Mine Action – Cynthia
    - Localisation
* Global Meeting Day 2 - Wan
  + Strategy consultations – Andre to plan
    - Stock taking.
    - Evaluation on current strategy implementation.
  + Cross-clusters
    - Health
    - Education
    - Shelter
* Practitioners Day
  + Socialization through
  + What works and what doesn’t
    - Concept
    - FAQs
  + Shelter Centre – Wan

1. **Global CCCM Cluster SAG TORs**

* ToR is still in draft form – need to finalise.
* Planning and development – annual costed workplan
  + This has not been implemented.
  + Issues with funding has affected our ability to plan
  + Previous attempts have been aspirational without perhaps the ability to follow through on commitments.
  + Having a costed workplan can help us to fundraise.
  + Previous attempts were too big and too complicated.
  + Put an obligation on the CC’s to avail information on what funds are available and then to set a light planning and costing document – to be reflected on the next SAG meeting. – Wan & Daniela
* Lacks details on what is expected from the CC’s
* Need to stipulate that SAG supports CC’s in prioritizing support at country level. – relating to monitoring and advising element- Wan and Daniela
* Composition
  + Need to clarify that SAG consists of more than just the 4 NGO reps.
  + If the SAG is to advise the cluster coordinators then how can the CC’s be part of it?
    - Delete CC’s from the membership list but add a sentence that they are in attendance at the SAG etc.
  + UNHCR and IOM need to name their permanent representatives to the SAG – used to be Andrew Cusack and JP as operational CCCM and not members of the Support Team.
  + Need to add a sentence specifying who is required to attend meetings.
  + SAG takes a position on an issue and then issues an advisory to the CC’s. The support team form the secretariat to support the meetings.
  + Permissible for agencies to have more than one person in attendance but each agency has one named representative.
  + Wan’s position is both operational and cluster coordinator – Wan would need to delegate the operational representation to someone else – currently no one in IOM team to delegate to. SAG can deal with this but can be used to advocate within IOM to address this double hat.
  + Chair of the SAG
    - Take out the Chair 6 month rotation rule – should be 1 year.
    - Needs to work with Support Team to draft the agenda – Wan & Daniela to add some bullet points on the role of the Chair
      * Chair agrees agenda in good time with the Support Team
      * Requires more involvement that merely facilitating the meeting.
      * Chairing SAG meetings.
      * Monitoring and following up of action points.
      * Giovanna will Chair until June
  + Country Cluster Coordinators need to be re-affirmed – Wan and Daniela to confirm.
  + SAG member selection and nomination – should have up to 4 NGOs so we need to find a new agency AND have one current agency be up for re-nomination.
    - Membership form can include a question on whether the agency wants to be on the SAG.
    - 2020 DRC will be up for re-election + One new agency.
    - Voting at the Annual Meeting is complicated in terms of who can vote – this means that voting should be completed before the Annual Meeting. Agencies who are formal cluster members will vote.

1. **2020 Way Forward**

Cluster Priorities (as per Global Strategic Framework 2017 - 2021)

Planning for up-coming revision of the Global Strategic Framework revision

Action plans for cluster and for agencies

* SUM of WG workplans do not constitute the Global Clusters workplan
  + 2-3 points from each can feed into Global Cluster workplan.
* WG plans were aspirational and born out of Retreat sessions.
* WG’s are Cluster priorities but not necessarily part of SAG or Support Team workplans.
* Need to match National Cluster priorities, WG priorities and Global Level inter-cluster and cross cutting priorities.
* WG outputs – such as tools and documents – are part of the Workplan in terms of ensuring WG’s meet their objectives.
* Strategic objectives are merged between national cluster priorities and global level priorities – WGs, ad hoc projects, missions etc. are a means of delivery – can be put on agenda of SAG to track this.
* Workplan needs to be limited to what is realistic.
* Agency CCCM projects can occur outside of the Global Cluster but can be aligned with the Cluster – this would involve the project being advised on by the SAG to guide and align with consensus and priorities.
* Cluster should prioritise active participation at events in which CCCM is a stakeholder – communicate how and why CCCM is working on this.
* Workplan needs to have tangible outputs.
* Satisfaction survey on the work of and relevance of Global Cluster to field.
* Establish a roadmap for developing the new Strategic framework
  + 2020 can focus on feedback on current strategy and reviewing other Global Cluster’s strategies for overlap – showing synergies between clusters would be positive in terms of funding advocacy.
  + 2021 can focus on taking feedback into developing new strategy.
* WG objectives
  + ABA
    - Finalise position paper
  + CM Standards
    - Produce a workable version of the CM Standards paper.
  + Capacity Building
    - impact evaluation of CB in the Cluster.
  + Participation
    - CoP up and running
    - Engage with all actors – mapping exercise of stakeholders to decide who to approach and decide how we want to position CCCM in wider work/initiatives on participation.

1. **AOB**

* In 2020 NRC will develop a new camp management strategy (this is done every 3-4 years), and CM plan to conduct a more in-depth review, and will: 1) Consolidate data available on NRC’s CM programmes and conduct an analysis; 2) A consultant will be hired to conduct a scoping/mapping exercise to look at how CM sits internally within NRC, as well as looking at NRC’s contribution to the broader sector. It is planned that the consultant will interview cluster coordinators and other CCCM actors (also to look at how other organisations view CM).
* There was a ToT on coordination of AAP/CCE led by UNICEF. Question: how do we strategically want to be involved in this initiative? Possibly through the Participation WG (suggestion that the Participation WG could do a mapping).
* Next SAG meetings
  + 1st week of March call – Support Team to send out Doodle
  + Face to Face meeting schedule towards end of Summer/Fall
* Web platforms
  + - CMToolkit
    - Global Cluster Website
    - CCCM E-learning
  + CMToolkit platform is underutilized
  + Hosting arrangements are limiting interoperability and development. Three platforms were created separately but need discussion on how they link and run.
  + UNHCR hiring intern to look into Community of Practice and CMToolkit site – more user friendly.
  + E-learning site hosting is planned to be transferred to a new server controlled by the Cluster.
    - Plan to change the content.
  + CM Toolkit can be absorbed into the CCCM Cluster site?
    - Historically is was strongly agreed that the CMToolkit was separate from Cluster as it avoids complications of Cluster in response and focuses on operation delivery of CM.
* ACTED selected for ECHO programmatic partnership for 3 years – displacement in and out of camp context – ABA and Mobile CCCM – 9+ operations.

**Annex 1: AGENDA**

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| --- | --- | --- |
| **Time** | **Topic** | **Facilitator** |
| **6 February** |  |  |
| 13:30 – 13:45 | **Welcome and Agenda** | Giovanna |
| 13:45 – 14:00 | **Inter-agency updates** (OCHA, GCCG) | Daniela |
| 14:00 - 14:20 | **Global Cluster initiatives updates and plans**   * Case studies * Webinars | Wan |
| 14:20 - 14:30 | **Global Cluster Membership** (endorsement) | Dher/Brian |
| 14:30 – 15:30 | **Field support - priority countries**  (2019 support & outcomes, 2020 plans and resources) | Andre |
| 15:30-15:45 | ***Coffee Break*** |  |
| 15:45 - 16:30 | **Cluster Working groups**   * ***Current***   (ABA, CB, Participation, CM Standards)   * ***Planned/in making***   (Arc, working with military) | Niklas |
| 16:30 – 17:15 | ABA paper | Giovanna |
| **7 February** |  |  |
| 8:45 - 10:15 | **Planning for Annual retreat** | Wan/  Giovanna |
| 10:15 - 10:45 | **Global CCCM Cluster SAG TORs** | Chris |
| 10:45 – 11:00 | ***Coffee Break*** |  |
| 11:00 - 12:30 | **2020 Way Forward**   * Cluster Priorities (as per Global Strategic Framework 2017 - 2021) * Planning for up-coming revision of the Global Strategic Framework revision * Action plans for cluster and for agencies | Daniela / Chris |
| 12:30 - 13:00 | **AOB**   * Coordination of CCE/AAP * CCCM web-platforms |  |