**MEETING NOTES**

**Strategic Advisory Group Meeting**

**Monday, 25 November 2019,**

**10:00 – 11:30 (online)**

**Participants**: Giovanna Federici (NRC), Niklas Stoerup (DRC), Christian Gad (DRC), Andre Krummacher (ACTED), Dher Hayo (UNHCR field), Daniela Raiman (Cluster Coord), Wan Sophonpanich (Cluster Coord),

**Absent** Conrad Navidad (IOM field), Jean-Philippe Antolin (IOM)

**Observers/invites:**

**Global Cluster Support Team**: Jennifer Kvernmo, Alistair Bremnath, Brian McDonald, Alisa Anabeh

**AGENDA**

1. Retreat debrief and next year planning
2. SAG minimum engagement and next F2F meeting
3. AOB

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| **ACTION POINTS** | **Deadline** | **Focal Point** |
| 1. Jennifer to share latest CM Standards concept note. | Once PHAP confirms input | Jennifer |
| 1. Daniela to send calendar invite for 6&7th Feb for in-person meeting and doodle for January 2020 call. | 29th Nov | Daniela |
| 1. SAG members can informally ask field colleagues their thoughts on merged clusters – Daniela & Wan to share list of Clusters & Sectors that are merged. | 29th Nov | Daniela & Wan |

**MEETING NOTES:**

1. **Global CCCM Meeting**

* Location
  + 1st Choice = Kigali
  + Backup = Istanbul
* 5 day event – 2 days Cluster, 1 day WG, 1 day Practitioners, 1 day Cluster Coordinators.
* Date set for 1-5 June
* Protection Cluster likely to hold their Global Meeting in Budapest.
* IOM have reached out to Kigali office to check for clash with other major meetings and to check venue availability and bulk room reservation.
* Suggestion a SAG member/s could take the lead for Practitioners day.

1. **ABA WG Update**

* Position Paper
  + Built from discussion at the retreat
  + Daniela and Wan provided input.
* Interactive Webinars
  + Tentative dates have been sent – 1st webinar around 10th or 12th December 2019.
  + Ideas for webinar topics are welcome
* Need to keep an eye on Shelter WG – info can feed into CCCM ABA WG.

1. **CM Standards WG Update**

* Field consultation was conducted in Gaziantep between 18-25 October.
  + 20 partners were interviewed
  + Many indicators are being met but partners are selected mainly on their access to sites in Syria.
  + Discussions on opportunities to help with advocacy and to conduct pilots.
  + Highlighted importance to consult different types of actors.
  + Tools should eb accessible for local NGOs – especially remote coordinated NGOs.
* DRC, NRC, ACTED – have had good engagement.
* The concept note has been revised and Sphere and PHAP have provided input. – Jennifer to share latest concept note.
* The next phase requires funding – possible idea for country clusters to contribute?

1. **Membership Form**

* Form has been revised based on comments provided.
* Discussion on liaising with Cluster Coordinators as a check for NGO’s that may be sensitive or inappropriate to be Cluster members. It was noted that a full member is required to be involved in two country clusters – question regarding this should be clusters or operations.
* It is a current risk to CCCM that there are currently so few agencies involved.
* Regarding above two points – the membership criteria has to be tight enough to ensure proper screening of “sensitive” agencies whilst being open enough to encourage more members.

1. **AOB**

* HPC
  + JIAG is becoming more ‘official’.
  + Steering committee is not yet active but normative framework is being pushed – a number of agencies strongly oppose this approach.
  + CCCM Clusters’ response to JIAG regarding severity ranking – it is a challenge for CM as CM targets 100% of camp population.
* Next SAG Meetings
  + Daniela to send calendar invite for 6&7th Feb for in-person meeting and doodle for January 2020 call.
* IOM Indonesia
  + In 2015, Indonesian Government setup a national ‘cluster’ system.
  + CCCM is connected to the ‘Displacement and Protection Cluster’
    - Displacement is a sub-cluster and includes Shelter, WaSH, CCCM and Security.
* Merged CCC/Shelter Clusters
  + Shelter Cluster – NRC & DRC – are analyzing pros & cons of merged clusters.
  + A Coordinators profile can sway focus to one side.
  + CCCM can request to be kept informed or in fact provide input to Shelter Cluster.
  + SAG members can informally ask field colleagues their thoughts on merged clusters – Daniela & Wan to share list of Clusters & Sectors that are merged.