Strategic Advisory Group Meeting
Thursday, 8th June 2017, 13h30 – 15h30 (@ UNHCR)
DRAFT MINUTES

Participants:

Global Cluster Coordinators	Strategic Advisory Group	Global Cluster Support Team
	Giovanna Federici (NRC) – Chair	Daniela Raiman
	Christian Gad (DRC)	Alistair Bremnath
	Andre Krummacher (ACTED)	Natalia Pascual
	Andrew Cusack (UNHCR)	Jennifer Kvernmo
	Jean-Philippe Antolin (IOM)	Sara Ribeiro
	Conrad Navidad (IOM – Cluster Coordinator representative)	
	Dher Hayo (UNHCR – Cluster Coordinator representative)	
Absent:	*Absent:*	
Nuno Nunes	Roland Schlott (LWF)	
Kimberly Roberson		

Agenda:

1. Global Cluster Coordinators Group (GCCG) updates (GCCs)
2. Operational updates (GCCs)
3. Capacity building updates
4. ECHO Feedback
5. SAG Work Plan (Including the revision of ICC/CCCM matrix)
6. Updates Cluster retreat (dates, themes, next steps)
7. AOB (pending action points, HLP Syria NRC, SAG meeting July, sphere revision updates,…)

1. **Global Cluster Coordinators Group (GCCG) Update**

- A work-stream on prioritization has been setup by OCHA/GCCG to follow up on the HPC workshop - linked to HNAs, HRPs, joint assessments, as well as discussions on whether there should be information provided to country operations on how to analyze responses and prioritize activities (there is currently no consensus on this).
- Briefing on IMWG to GCCG on interlinkages. IMWG is currently reviewing/revising the IASC operational guidance for IM.
- Grand Bargain Cash workshop organized by DFID in Rome. Andrew attended. The workshop seemed to lack specific purpose.
- Most recent GCCG meeting - there were also discussions on the roll out of the Cluster description mapping, OCHA mission to Mozambique, and update on OCHA's upcoming HPC workshop

(internal) for their inter-cluster coordinators. HCT TOR drafts are out and therefore OCHA would like to get the ICC drafts out as well – so these may be endorsed at the upcoming HPC workshop.
- A one day retreat has been proposed in June to discuss what do with the Clusters and what needs to be salvaged (as some countries assumed that Clusters were not to be activated ever again) after the WHS and the New Way of Working etc.
- OCHA has requested a GCCG mission to Libya to happen soon, a draft ToR will be sent for this mission at unknown date.

2. Operational Updates

- Yemen
  - o UNHCR RRT Ruxandra Bujor has returned from a 5 month deployment to Yemen. Ruxandra has highlighted the need for NGOs to start and diversify CCCM activities. This is a request for SAG members to advocate internally in their agencies. Up until recently, the activities of implementing agencies were severely restricted. However, the security situation has improved, more flights are being allowed into Yemen, and more visas are being issued. Therefore there is space opening up for more involvement from new NGOs coming in. There is a need for more technical staff support for CCCM activities.
  - o SAG members (NRC, DRC, ACTED) stated that their agencies were in Yemen but were not currently involved in CCCM.
  - o This leads to the question as to whether the SAG would like to do more advocacy in general for involvement in particular operations or to highlight the need for certain activities.
  - o **CAR and Yemen were highlighted as the current crises that should be advocated for in terms of CCCM.**
  - o Advocacy could include press releases, website posts, relief web, events.
  - o SAG members were positive towards the idea of advocacy.
  - o Advocacy pieces should highlight gaps, funding, consequences of underfunding etc.
  - o **Action Point** – Ruxandra to produce an external version of her mission report to be sent to SAG members in order for them to advocate internally. The report should include a detailed understanding of the current level of limitations for operations, security, visas, and field access.

- Nigeria
  - o **Action Point** – Annex to these minutes an operational and funding update report for Nigeria.
  - o IOM & UNHCR have reviewed the co-lead agreement and this is being implementing.
  - o UNHCR current cluster coordinator is leaving the post in July and a new person has already been identified to replace.

- CAR
  - o **Action Point** – Daniela to check on whether there has been any UNHCR movement on L3 Activation.
  - o There was a move to deactivate some sectors but the situation has now evolved with recent incidents. Activation of L3 is not likely at the moment.

- Gaziantep cross-border
    o ACTED have stepped down as co-lead of CCCM Cluster.
    o No NGO has been identified to replace ACTED – the political situation in Turkey makes it difficult for NGOs to work.

- Philippines
    o Southern Philippines – 228,000 IDPs in Mindanao due to conflict. Martial law is currently in place for 60 days. 8% of IDPs are in camps/collective centres and 92% are in hosting arrangements with friends and relatives. This has the potential to become a large scale crisis and the Clusters are currently on standby.

3. **Capacity Building**
- ToT Morocco
    o Great participants in attendance.
    o The new training package was deemed to be useful and positive by the participants.
    o **Action Point –** Jennifer to share the evaluation report once finalized.
    o National Authority participation was very well received. Some participants were inspired to improve partnership with national authorities in their respective countries.
    o The groups have all now produced work-plans.
    o The location of the ToT was a challenge due to visa issues, with colleagues from Yemen and Libya unable to attend.
    o The next ToT is scheduled for August.
    o **Action Point** – SAG members to suggest relevant country teams to attend (6 countries to be selected).
    o Suggested countries so far:
        ▪ Somalia
        ▪ CAR
        ▪ DRC
        ▪ Chad (language issue)
        ▪ Libya
        ▪ Ethiopia (?)
    o Location of next ToT to be decided depending on selected countries and visa options.

- Training Materials
    o 14 modules were rolled out for the test.
    o All modules will be revised by the end of June.
    o A meeting will be held in July to finalize the modules in order to present to SAG members for input.
    o The deadline to complete everything is before the next ToT in August.
    o **Action Point** - Natalia to share the Training Materials work-plan.

- Translation
    o Translators Without Borders agreement was signed in February.
    o The CM Toolkit and online course are now being translated into Arabic.

- CM Online course has a lot of material – which meant that the word count agreement had to be expanded to 500k words. So there may be some space for other documents to be translated up to the 500k limit in total. Opportunity to go for the French version.
- The Arabic Translation of the online course – a concept note was shared. We need to raise money to build the online platform in Arabic. This will take a part time staff to coordinate it – are there any SAG members available to take this on?
- UNHCR contacted colleagues regarding potential donors in Middle East but are yet to receive a response.

4. **ECHO proposal**

- ECHO received 42 million in proposals and awarded 15 million, of which 5 million to clusters.
- The main reasons for ECHO's rejection of the proposal were the following
  - ECHO would have been supportive of surge capacity if it had been sufficiently elaborated in the proposal.
  - ECHO were looking for an NGO consortium proposal. Other clusters did not have this face this requirement from ECHO.
  - They were not convinced by the balance of priorities in the proposal.
  - ECHO felt that some activities could be better implemented by other Clusters in terms of AORs with a higher chance of them being taken up at the field level. They didn't see what would be the result of the proposed activities at the field level.
  - Operational coordination outside of camp – CCCM Cluster not best placed to take on this role in the current context.
- Protection and Shelter Cluster proposals received funding.
- There will be no more ECHO funding in 2017.
- Current situation is that the GCCCMC has no funding.
  - UNHCR
    - Budget allocated 2017.
    - Retreat is covered.
    - Additional activities will be considered on a case by case basis.
  - IOM
    - Tight budget.
- **We need to:**
  - **Pull money from agencies.**
  - **Put together project proposals for any funding opportunities.**
  - **Prioritise activities in our work-plan.**
  - **Address ECHO comments if deemed legitimate.**
  - **Informally engage with ECHO to gain better understanding.**
  - **Investigate possibility of Country Clusters to fundraise for the Global Cluster activities.**
  - **Pull resources from country operations – such as staff available to implement pilot projects etc.**
  - **Review work-plan to understand short and long term goals.**
- **Action Point** – Daniela to circulate the response to ECHO to the SAG for comments/agreement.
- ECHO Focal Point for CCCM to be invited to the Retreat.
- Specific projects from the ECHO proposal can be pulled and proposed to other donors.

5. Work-plan

- Ongoing activities:
    - o Have any changed?
    - o Need to add a "current status" column.
    - o S01 Women's Participation – Change to Iraq.
    - o S02 – Operational Data Portals will be rolled out for Somalia and Nigeria.
- Planned activities:
    - o S01 – focus on Cap Building is a priority.
    - o S02 – move Sphere to ongoing table.
    - o S03 – Roster – we need to look for other funding opportunities.
    - o ICC/CCCM Matrix – staff time resources.
- We need to be realistic on what we can do as we are now in June.
- **Action Point** – SAG members to highlight 3 priorities in order of preference for 2017 by Friday 16th June to Alistair.

6. Retreat

- Graduate Institute Geneva has been tentatively booked for 27-29 Sept.
- Venue is booked for 3 days but we need to discuss the format and a possible side event on one day.
- **Action Point** – Support Team to send a 'save the date' ASAP.
- **Action Point** – SAG members to email Alistair with input on the format.
- **Action Point** – SAG members to email Alistair with suggestions of themes and potential speakers by Friday 16th June.
- Dher requested a theme on remote management – cluster perspective going beyond camp management, and how Camp Managers engage with Cluster Coordinators.
- Giovanna requested a session on NRC's guidance note on HLP in informal settlements (Northern Syria) – to have a colleague come in and present.
- There should be different sessions focusing on Camp Management and Cluster Coordinator profiles.
- A survey on thematic priorities of Retreat participants will be sent out – we will present a few areas for participants to pick.

7. AOB

- Sphere
    - o Aiming to produce something to share at the Retreat.
    - o Consultation on Sphere at the recent ToT did not produce anything useful.
    - o The goal is to produce a companion doc – 10 to 15 pages on CCCM standards.
    - o CCCM Indicator Registry could be a good place to start – Andrew is happy to get involved.
    - o We should review other sector's Sphere drafts.
    - o We have to adhere to the due process to notify Sphere.
- Next meeting

- - - **Action Point** – Alistair to send Doodle poll for SAG members to indicate availability.
- Area Based Working Group
  - **Action Point** – Giovanna to produce the ToR with outputs and timeframe.