

## TERMS OF REFERENCE

### Persons with Disabilities in IDP Sites Task Force

#### Context

A significant portion of the population in northwest Syria (NWS) continues to experience protracted displacement, exacerbated by the unprecedented economic downturn. As of May 2021, the CCCM database includes 1,401 IDP sites that host 1,704,008 IDPs or 321,998 families. Of these, 80% are women and children, and 27,961 IDPs are reported to be persons with specific needs. The majority of the IDP sites are self-settled camps in NWS. Most of these sites lack proper infrastructure and are badly affected by fires and other incidents. Throughout the previous years, CCCM has witnessed regular fire incidents in NWS, resulting in damage to shelters and non-food items (NFIs) in these sites. Regardless of the shelter types in these sites, it is visible how these sites are severely affected due to the poor infrastructure. IDP sites in NWS lack crucial infrastructure and adequate facilities, while all emergency or improvised response materials require regular replacement and maintenance as well as continued humanitarian support. Persons with disabilities with various types of impairments often need tailored assistance and specialised health services. These services should include individuals with physical, cognitive, sight, or hearing impairments. Physical barriers to infrastructure and services can compound pre-conceived ideas of persons with disabilities and impact their ability to engage in community activities and income generation opportunities. Lack of awareness can lead to people's needs not being identified.

#### Activation of the Task Force

In coordination and collaboration with the Humanitarian Needs Assessment Program (HNAP), the CCCM cluster members, and respective clusters, the CCCM cluster initiated the persons with disabilities in IDP sites task force in response to the different calculation methodology of persons with disabilities and the low reporting of the people with different disabilities. Several CCCM Cluster members collect persons with disabilities data without a unified methodology with specific and concrete recommendations and guidance to involve an inter-cluster intervention. Moreover, the information about persons with disabilities is not unified, and different clusters and members use uncoordinated datasets. Due to the challenges faced in the

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IDP sites in NWS, particularly the self-settled ones, it is necessary to ensure an effective, coherent, and adequate response to persons with disabilities.

The CCCM cluster has activated the Task Force to develop the technical guidance, provide recommendations, and share lessons learned from the implementation of cluster members' projects to produce joint guidance that will be useful for all CCCM cluster members and other cluster members. Furthermore, reach a unified dataset with specific numbers of persons with disabilities in IDP sites in NWS. The task force will complement other initiatives' efforts to increase identification of the prevalence, awareness of the unique barriers they face and how to establish more inclusive programming

### Aim of the Task Force

- Promote a more inclusive approach to CCCM data collection to better understand and respond to the needs of persons with disabilities in IDP sites.
- Raise awareness amongst clusters members and staff on the different kinds of impairments.
- Assure the response takes persons with disabilities with different kinds of impairments, not only the physical ones.
- Work on providing capacity building on the respective tools, including the Washington group questionnaire.
- Provide the best practice on the inclusion of awareness materials that is suitable for persons with disabilities.
- Work on a central database and regular reporting of persons with disabilities data.

### CCCM Cluster Roles and Responsibilities

The responsibility of the CCCM Cluster Coordination Team within this Task Force is co-leading the process of setting up the appropriate composition and terms of reference to ensure it can identify the best practices, recommended actions, technical guidance and prioritising sites; whether this is through using existing resources, or advocating for additional resources through the usual channels of the cluster. In addition, HNAP will co-lead the TF technically and coordinate any data collection exercise that may take place in the field.

### The Objective of the Task Force

- Identify opportunities to expand cost-effective inclusive programming.
- Advocate using a standardised tool (Washington Group) by camp management agency staff and different stockholders collecting information on persons with disabilities in camps and camp-like settings.
- Provide sensitivity training, guidance, and capacity strengthening for organisations that collect data on persons with disabilities.
- Collaborate with the Protection Cluster and other respective initiatives in the process of data collection on persons with disabilities as well as subsequent discussions related to target or inclusive programming.
- Discuss the best referral mechanism for persons with disabilities to the other sectors.
- Establish a database for the persons with disabilities to better understand their needs and barriers to accessing services taking into consideration coding the sensitive information and data protection protocols.
- Identify opportunities for including feedback from persons with disabilities when designing inclusive programming.

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### Task Force Composition/Membership

CCCM Cluster members and other interested clusters members. The participants in the Task Force should be able to provide valuable inputs/technical support, feedback, and updates from the field, as well as guidance.

### Task Force Duration and Frequencies of Meetings

Due to the significant needs in camps and informal settlement settings, as well as the urgency of the interventions and the timely planning, the CCCM Cluster advocates for the Task Force to meet once a month. The Task Force will be supported by relevant members and technical staff of the Cluster Coordination Teams. The duration of the Task Force membership will be until the completion of its objectives or within a maximum of one year. If an NGO and/or member of the Task Force missed three meetings in a row and did not actively participate in the meetings, the organisation's membership will be suspended.